

## **School Board**

### **Board-Superintendent Relationship**

The School Board directs, through policy, the Superintendent in his or her charge of the administration of the District by delegating its authority to operate the District and provide leadership to staff. The Board employs and evaluates the Superintendent and holds him or her responsible for the operation of the District in accordance with Board policies and State and federal law.

The Board-Superintendent relationship is based on mutual respect for their complementary roles. The relationship requires clear communication of expectations regarding the duties and responsibilities of both the Board and Superintendent. In order to respect the Superintendent's time devoted to leading the school district, and to provide transparency for all Board Members, questions that arise from Superintendent-Board communication may be sent directly from a Board Member to the Superintendent. Requests for general information about a program, policy, or request for data must be submitted in writing to the appropriate board committee. The board committee, at its next regularly scheduled committee meeting, will then determine the merit of the board member's request. If two of the board committee's members determine the request has merit, the Superintendent shall research and respond to the request. If the committee determines the Superintendent shall respond to the individual board member's request for information or data, the Superintendent will have until the next scheduled board committee meeting to respond. If there is a time sensitive special circumstance, the board committee chairperson will provide the Superintendent with a projected timeline for completion.

### **Appeal Process for a Board Member Seeking Data**

In order to establish an appeal process, if an individual board member is not successful at the board committee level, he or she may bring his or her data request to the board of education as a whole at one of its regularly scheduled board meetings. The board member would request that the board of education place this topic on the agenda of its next scheduled board of education meeting. If seconded, it will be placed on the next agenda, discussed openly, and voted on.

The Board considers the recommendations of the Superintendent as the District Chief Executive Officer. The Board adopts policies necessary to provide general direction for the District and to encourage achievement of District goals. The Superintendent develops plans, programs, and procedures needed to implement the policies and directs the District's operations.

LEGAL REF.: 105 ILCS 5/10-16.7 and 5/10-21.4.

CROSS REF.: 3.40 (Superintendent)

Adopted: March 28, 1996  
Revised: January 24, 2007  
Revised: June 2021  
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